October 13, 2026 – REGULAR MEETING

The Regular Meeting of the Town of Dickinson Town Board was called to order with the pledge of allegiance by Supervisor Michael A. Marinaccio at 6:00 PM on Tuesday, October 13, 2026, in the Town Hall, 531 Old Front Street, Binghamton, New York. This meeting was changed to Tuesday because the Columbus Day Holiday falls on the normally scheduled meeting date of the second Monday of the month.

The members of the Town Board present were:
Michael A. Marinaccio, Supervisor
Stephen M. Gardner, Councilperson - Absent
Sharon M. Exley, Councilperson
Danny F. Morabito, Councilperson
Thomas J. Burns, Councilperson
Also in attendance:
Keegan Coughlin, Attorney for the Town
Wendi Evans, Deputy Town Clerk
Public Works Commissioner Joel Kie
Code Enforcement Officer Kyle Doyle
1 Guests

SUPERVISOR'S MONTHLY REPORT
October 2026

1. I reviewed the credit card monthly charges and found no issues.
2. Planning Board met again to address the site plan of the used car/repair shop across from the town hall. This remains a work in progress. Further reviews are needed.
3. I had a conversation with County Executive Jason Garnor, and he stated that he had close to $4000 to give us to fund and park related items. We will send the county a copy of the invoice for the recent upgrades to the security camera in the park.
4. I have asked our Zoning Board chairman Jason Delanoy, to schedule a meeting with his board so that I can present some updates to them. The meeting will be on Monday, November 16, 6:00 PM.
5. The Town of Union is sending out notices to all their water user notifying them, including us, that they will be charging everyone $21 per quarter for the next 4 years to cover the cost of capital improvements even though they have dissolved the water district. I will ask our attorney to speak on this a little later on during our meeting.

6. Joel will talk about an incident that occurred in front of the town garage that caused some damage to our parking lot.
7. Occupancy Tax Update: Red Roof Inn…$7,200 (waiting for their last quarter check, Marriot…$17,547(waiting for their quarter check, Hillside..$894, Microtel..$36,331, Total income to date…….$61,964

Town of Dickinson Code Enforcement Office

September, 2026

SUMMARY OF THE REPORT

Town of Dickinson Code Enforcement Office

Monthly Report – September 2026

Code Enforcement Officer: Kyle Doyle
Submitted To: Supervisor Marinaccio

Violations

During the month, the following violations and enforcement matters were addressed:

1. 37 Adams St – Tall weeds and grass
2. 53 Adams St – Tall weeds, grass, trash and debris
3. 110 Elaine Dr – No permit for fence work
4. 298 Ferndale Dr – Property maintenance violations
5. 16 Francis St – Trash and debris
6. 146 Iris Dr – Tall weeds and grass
7. 153 Iris Dr – Tall weeds and grass
8. 236 Lower Stella Ireland Rd – Unregistered vehicles
9. 116 Old State Rd – Tall weeds and grass
10. 338 Prospect St – Tall weeds, grass, and garage roof in disrepair
11. 378 Prospect St – Trash and debris
12. 380 Prospect St – Trash and debris
13. 37 Pulaski St – Tall weeds and grass
14. 58 Pulaski St – Trash and debris

15. 41 Rosedale Dr – Tall weeds and grass

A total of **146 violations** were issued year to date

Appearance Tickets Issued

- 46 Pulaski St – Unregistered vehicle

A total of **8 appearance tickets** were issued year to date

Permits / Licenses Issued

The following permits and licenses were issued during the month:

1. 138 Glenwood Rd – Building Permit
2. 435 Glenwood Rd – Building Permit
3. 130 Iris Dr – Roof Permit
4. 8 Jameson Rd – Fence Permit
5. 11 Lawson Ct – Shed Permit
6. 5 N Broad St – Fence Permit
7. 9 N Broad St – Fence Permit
8. 17 N Louisa St – Siding Permit
9. 2 Sears Rd – Roof mounted solar panels permit
10. 42 Sowden St – Roof Permit
11. 62 Sunset Dr – Roof Permit
12. 48 Terrace Dr – Roof Permit
13. 2 True St – Roof Permit
14. 840 Upper Front St – Sign Permit

Inspections / Site Visits / Communications / Complaints

The following inspections, site visits, communications, and complaint investigations were conducted during the month:

1. 123 Adams Dr – Site visit to close out siding permit

2. 165 Bevier St – Follow up communications on demolition schedule.
3. 43 Downs Ave – Violation follow up
4. 110 Elaine Dr – Violation follow up
5. 125 Elaine Dr – Site visit to close out roof permit
6. 49 Forest Hills Blvd – Site visit for final inspection of pool and patio projects.
7. 170 Glenwood Rd – Communications in regard to pallet of material blocking access road.
8. 494 Glenwood Rd – Communications in regard to project status.
9. 519 Glenwood Rd – Zavada Landscaping was contacted to mow the property due to the inability to make contact with the estate.
10. 107 Iris Dr – Site visit to close out roof permit
11. 130 Iris Dr – Trailer parked in roadway warning ticket issued. Roof work being done without a roofing permit stop work order issued.
12. 146 Iris Dr – Violation follow up
13. 153 Iris Dr – Violation follow up
14. 7 JT Blvd – Violation follow up
15. 14 JT Blvd – 200-amp service change Certificate of Electrical Compliance issued by Atlantic-Inland Inc.
16. 12 Lawson Ct – Communications in regard to installation of new shed.
17. 4 N Broad St – Violation follow up
18. 29 N Broad St – Site visit to close out fence permit
19. 33 N Broad St – Violation follow up
20. 1 N Louisa St – Communications on porch project.
21. 17 N Louisa St – Site visit for final C of C for deck.
22. 21 N Louisa St – Site visit to close out roof permit
23. 24 N Louisa St – Site visit to close out roof permit
24. 532 Old Front St – Communications in regard to site plan review.
25. 549 Old Front St – Site visit to close out roof permit
26. 122 Old State Rd – Site visit to close out siding permit
27. 10 Pleasant Ct – Communications on updated building permit application.
28. 373 Prospect St – Violation follow up

29. 27 Pulaski St – Violation follow up
30. 36 Pulaski St – Zavada Landscaping contacted to mow property this is the second time this year due to inability to make contact with property owner.
31. 46 Pulaski St – Violation follow up
32. 57 Rogers Mountain Way – Site visit to close out building permit.
33. 56 Sowden St – Site visit for final C of C for deck.
34. 62 Sowden St – Violation follow up
35. 32 Terrace Dr – Site visit to close out building permit
36. 78 Terrace Dr – Site visit to close out building permit
37. 840 Upper Front St – Communications in regard to new signage
38. 47 Upper Taft Ave – Site visit for final C of C for deck.

3 Parking tickets issued

Complaints and Enforcement Summary

During the month, the following complaints and enforcement activities were handled:

3 Noise complaints

1 Parking complaint

1 Open burning complaint

2 lighting complaints

1 complaint for a fence being installed.

2 complaints of tall weeds and grass

1 complaint of unsanitary conditions

A total of **20 Fire Safety Inspections** have been completed year to date to commercial properties.

A total of **108 Complaints** have been received year to date.

Application Fees Year to Date

A total of **124 permits/licenses** were issued year to date, generating the following revenue:

Category	Total
Roof / Building / Siding Permits	$4,891.80
Deck Permits	$300.00
Solar Panels	$400.00
Demolition Permit	$100.00
Porch / Enclosed Porch Permits	$151.80
Pool Permit	$50.00
Plumbing Permit	$25.00
Shed Permits	$116.40
EV Charging Station Permit	$100.00
Fence Permit	$125.00
Solicitation/Peddler's License	$100.00
Sign Permit	$200.00
Rental Unit Licenses	$225.00

Total Application Fees Collected Year to Date: $6,503.20

A total of **35 Certificate of Compliance** issued for the month. A total of **86 Certificate of Compliance/Occupancy** issued year to date.

A total of **36 site visits** conducted for the month. A total of **170 site visits** have been conducted year to date.

Fines Issued Year to Date

A total of **28 fines/parking tickets** were issued year to date, generating the following revenue:

Category	Amount
No Parking Zone Violations	$350.00
Parking Prohibited	$25.00
Restrictions on Trailers Parked on Town Roadways	$225.00
Parking Restrictions (11/15 – 4/15)	$50.00
Snowfall Parking Restrictions	$25.00

Appearance Tickets	$175.00

Total Fines Issued Year to Date: $875.00

Respectfully Submitted,

Kyle Doyle
Code Enforcement Officer

Town of Dickinson / Village of Port Dickinson
Monthly Dog Control Officer Report
September 2026

During September, the Dog Control Office continued to respond to calls, provide assistance to residents, and address dog-related concerns within the Town of Dickinson and Village of Port Dickinson. Monthly activities included responding to stray dog reports, handling telephone and email inquiries, and directing callers to the appropriate agencies when their concerns fell outside the office's service area or responsibilities.

Monthly Activity Summary

Activity	Total
Stray dog calls	4
Dogs transported to the shelter	0
Miles traveled in the Fenton DCO van	62
Calls pertaining to other animals	3
Calls for other towns redirected	11
Telephone calls received	19
Telephone calls made, including past-due reminder calls	52
Emails received	3
Emails sent	3
Tickets issued	0

Four stray dog calls were received during the month. No dogs were transported to the shelter, and no tickets were issued. A total of 62 miles was logged on the Fenton Dog Control van in connection with dog control activities.

Communication and follow-up remained a substantial part of the month's workload. The office received 19 telephone calls and made 52 outgoing calls, including past-due reminder calls. These communications supported ongoing follow-up, provided

opportunities to answer questions, and helped keep residents informed about dog control matters.

The office also received and sent three emails. In addition, three calls concerned animals other than dogs, and 11 calls involving other towns were redirected. Providing appropriate referrals helps callers reach the office or agency responsible for their concerns and supports the efficient use of local dog control resources.

The Dog Control Office remains focused on responsive service, clear communication, and consistent follow-up. These routine efforts support responsible dog ownership and help address concerns affecting residents and animals throughout the community.

NYSEG: We have not received any resident or commercial utility shut off warnings from NYSEG

Next Board meeting is Monday, November 2, 5:30 PM, 2027 public hearing will take place at this meeting.

PUBLIC COMMENTS

No comments

COMMITTEE REPORTS

- **HIGHWAY**

  Councilperson Morabito commented that the paving projects on Linda Dr. and Lawson Ct. will be completed by the end of the week and it all went well.

- **WATER/SEWER**

  Nothing to comment

- **FINANCE**

  - **TOWN CLERK MONTHLY FINANCIAL REPORT**
    Councilperson Morabito made a motion to accept the **September 2026 Monthly Financial Report** for the **Town Clerk in the amount of $1,925.00.** On a motion by Councilperson Exley seconded by Councilperson Burns. All in favor.

- **JUSTICE COURT REPORT**

Councilperson Exley made a motion to accept the **August 2026 Monthly Financial Report** for the **Town Court** in the amount of **$25,235.00.** On a motion by seconded by Councilperson Morabito. All in favor.

- **SUPERVISOR'S REPORT**

Councilperson Morabito made a motion to accept the **September 2026 Monthly Financial Report** (ending balance**)** for the **Town Supervisor in the amount of $2,279,026.52** seconded by Councilperson Exley. All in favor.

- **ABSTRACTS FOR APPROVAL**

On Motion from Councilperson Morabito, seconded by Councilperson Burns to approve **abstract # 10**, dated **October 13, 2026,** in the amount of **$374,000.55.** Vote Ayes-4, Nays-0, Absent-1.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Absent
Councilperson Exley voting Aye
Councilperson Morabito voting Aye
Councilperson Burns voting Aye

Unanimously passed and noted as duly adopted.

Abstract Summary of Audited Vouchers for Funds respectively in the amount(s) of $374,000.55.

Voucher #10 for October 13, 2026 in the amount of $374,000.55

General Fund	**$37,469.08**
Part Town	**$600.00**
Highway	**$15,018.24**
Light Districts	**$4,106.05**
Sewer Operating Dist.	**$274,146.96**
Water Operating Dist.	**$42,660.22**

- **PERSONNEL**

No comments

- **PLANNING/ZONING**

Planning – Meeting on October 26, 2026 @ 6:00
Zoning – Meeting on November 16, 2026 @ 6:00

APPROVAL OF MINUTES

On a motion by Councilperson Exley seconded by Councilperson Morabito to approve **September 14, 2026, Work Session Meeting Minutes/Regular Meeting Minutes**. All in favor.
Vote- Ayes-4, Nays-0, Absent-1.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Absent
Councilperson Exley voting Aye
Councilperson Morabito Aye
Councilperson Burns voting Aye

All in favor.

ATTORNEY

RESOLUTION 2026-22

Town of Dickinson

Resolution No. __22_____

RESOLUTION ADOPTING A DEPOSITS AND INVESTMENTS POLICY FOR THE TOWN OF DICKINSON

At a meeting of the Town Board of the Town of Dickinson held at Town Hall, 531 Old Front Street, Binghamton, New York on the 13th day of October, 2026, the following resolution was offered by _D.Morabito_____ and seconded by _S. Exley___:

WHEREAS, pursuant to General Municipal Law § 39, municipalities shall adopt a comprehensive investment policy which details their operative policy and instructions to officers and staff regarding the investing, monitoring and reporting of funds of the local government; and

WHEREAS, the Town Board desires to adopt a Deposits and Investments Policy, attached hereto in a form substantially similar to Exhibit "A."

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Board of the Town of Dickinson that the attached Deposits and Investments Policy is adopted by the Town of Dickinson; and it is further

RESOLVED that this resolution shall take effect immediately.

CERTIFICATION

I, Wendi Evans, do hereby certify that I am the Town Clerk of the Town of Dickinson and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Dickinson at a meeting thereof held on this 13th day of October, 2026. Said resolution was adopted by the following roll call vote:

Supervisor Michael Marinaccio	Aye
Councilperson Sharon M. Exley	Aye
Councilperson Thomas J. Burns	Aye
Councilperson Danny F. Morabito	Aye
Councilperson Stephen M. Gardner	Absent

Town of Dickinson Seal

Dated: October 13, 2026

_____
Wendi Evans, Town Clerk

RESOLUTION 2026-23

Town of Dickinson

Resolution No. __23_____

RESOLUTION ADOPTING A BREACH NOTIFICATION POLICY FOR THE TOWN OF DICKINSON

At a meeting of the Town Board of the Town of Dickinson held at Town Hall, 531 Old Front Street, Binghamton, New York on the 13th day of October, 2026, the following resolution was offered by _S. Exley_____ and seconded by __T. Burns_____:

WHEREAS, pursuant to State Technology Law § 208, municipalities that own or license computerized data that includes private information shall disclose any breach of the security of the system following discovery or notification of the breach in the security of the system to any resident whose private information was, or is reasonably believed to have been, accessed or acquired by a person without valid authorization; and

WHEREAS, the Town Board desires to adopt a Breach Notification Policy, attached hereto in a form substantially similar to Exhibit "A."

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Board of the Town of Dickinson that the attached Breach Notification Policy is adopted by the Town of Dickinson; and it is further

RESOLVED that this resolution shall take effect immediately.

CERTIFICATION

I, Wendi Evans, do hereby certify that I am the Town Clerk of the Town of Dickinson and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Dickinson at a meeting thereof held on this 13th day of October, 2026. Said resolution was adopted by the following roll call vote:

Supervisor Michael Marinaccio	Aye
Councilperson Sharon M. Exley	Aye
Councilperson Thomas J. Burns	Aye
Councilperson Danny F. Morabito	Aye
Councilperson Stephen M. Gardner	Absent

Town of Dickinson Seal

Dated: October 13, 2026

_____

Wendi Evans, Town Clerk

RESOLUTION 2026-24

Town of Dickinson

Resolution No. _____24_____

RESOLUTION ADOPTING A STATE EMERGENCIES INVOLVING PUBLIC HEALTH POLICY FOR THE TOWN OF DICKINSON

At a meeting of the Town Board of the Town of Dickinson held at Town Hall, 531 Old Front Street, Binghamton, New York on the 13th day of October, 2026, the following resolution was offered by _D. Morabito_____ and seconded by __T. Burns_____:

WHEREAS, Labor Law § 27-c requires public employers to develop operational continuation plans for declared public health emergencies involving communicable diseases; and

WHEREAS, the Town Board desires to adopt a State Emergencies Involving Public Health Policy, attached hereto in a form substantially similar to Exhibit "A."

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Board of the Town of Dickinson that the attached State Emergencies Involving Public Health Policy is adopted by the Town of Dickinson; and it is further

RESOLVED that this resolution shall take effect immediately.

CERTIFICATION

I, Wendi Evans, do hereby certify that I am the Town Clerk of the Town of Dickinson and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Dickinson at a meeting thereof held on this 13th day of October, 2026. Said resolution was adopted by the following roll call vote:

Supervisor Michael Marinaccio	Aye
Councilperson Sharon M. Exley	Aye
Councilperson Thomas J. Burns	Aye
Councilperson Danny F. Morabito	Aye
Councilperson Stephen M. Gardner	Absent

Town of Dickinson Seal

Dated: October 13, 2026

_____
Wendi Evans, Town Clerk

RESOLUTION 2026-25

RESOLUTION NO. ___25__

RESOLUTION AUTHORIZING PURCHASE OF NEW SKID STEER LOADER

The Town Board of the Town of Dickinson, duly convened in Regular Session, October 8, 2026, does hereby RESOLVE as follows:

WHEREAS, the Town of Dickinson, located in the County of Broome, purchased a Caterpillar 246D Skid Steer Loader (hereinafter referred to as "the Skid Steer Loader"); and

WHEREAS, the Town Tractor is no longer suitable to the Town's needs and is therefore a surplus vehicle to the Town; and

WHEREAS, the Public Works Commissioner of the Town of Dickinson, Joel Kie, has recommended that the Town Board purchase a new Caterpillar 260 Skid

Steer Loader, with various attachments found in the attached and incorporated herein Exhibit A, to keep the sidewalks free of snow and move materials; and

WHEREAS, the Town Skid Steer Loader is currently valued at approximately $35,000.00 based on estimates; and

WHEREAS, the new Caterpillar 260 Skid Steer Loader, with attachments is valued at $68,000.00; and

WHEREAS, the Town Budget Officer has recommended that the funds for the purchase be taken from _____; and

WHEREAS, the Town Board of the Town of Dickinson authorizes the purchasing of the Caterpillar 260 Skid Steer Loader in the amount of $68,000.00 from Caterpillar Inc., 5205 N O'Connor Blvd Ste 100, Irving, TX, 75039, NJPA (currently known as "Sourcewell") Contract No. 011723-CAT, via Milton CAT, 100 Quarry Drive, Milford, MA 01757 (a duly licensed vendor of Caterpillar, Inc.); and

WHEREAS, the Town Board upon review of said contract has determined the same to have been let in accordance with the General Municipal Law §103 (16), commonly known as the "Piggybacking" exception; and

WHEREAS, the Town and Seller desire to exchange the Skid Steer Loader, so that the Town may acquire a new vehicle more suitable to the Town's needs; and

WHEREAS, the Town Board has determined such purchase with trade-in to be in the best interest of the Town of Dickinson;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Dickinson authorizes the trade-in of the Town Skid Steer Loader and the purchase of the Caterpillar 260 Skid Steer Loader in the amount of $33,000.00 from Milton CAT, a duly licensed vendor of Caterpillar, Inc., 5205 N O'Connor Blvd Ste 100, Irving, TX, 75039, utilizing Contract No. 011723-CAT as let by NJPA, currently known as Sourcewell; and be it further

RESOLVED, that the funds for such purchase be taken from ____ _____; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Offered by: D. Morabito

Seconded by: T. Burns

Roll Call:

Absent:1

Ayes: 4 Nays:0

Carried: Yes

RESOLUTION 2026-26

RESOLUTION NO. __26__

RESOLUTION AUTHORIZING PURCHASE OF NEW SUB-COMPACT UTILITY TRACTOR

The Town Board of the Town of Dickinson, duly convened in Regular Session, October 8, 2026, does hereby RESOLVE as follows:

WHEREAS, the Town of Dickinson, located in the County of Broome, purchased three (3) John Deere Utility Tractors (hereinafter referred to as "the Town Tractors"); and

WHEREAS, the Town Tractor is no longer suitable to the Town's needs and are therefore surplus vehicles to the Town; and

WHEREAS, the Public Works Commissioner of the Town of Dickinson, Joel Kie, has recommended that the Town Board purchase a new John Deere 1023E Sub-Compact Utility Tractor, with the 54D AutoConnect 7-Iron Mid-Mount Side Discharge Mower found in the attached and incorporated herein Exhibit A, to keep the sidewalks free of snow and ice and to mow banks with steep slopes; and

WHEREAS, the new John Deere 1023E Sub-Compact Utility Tractor, with attachments is valued at $16,347.88; and

WHEREAS, the Town Budget Officer has recommended that the funds for the purchase be taken from _____; and

WHEREAS, the Town Board of the Town of Dickinson authorizes the purchasing of the John Deere 1023E Sub-Compact Utility Tractor in the amount of $13,371.90 from Deere & Company, 2000 John Deere Run, Cary, NC, 27513-2789, NJPA (currently known as "Sourcewell") Contract No. 082923-DAC, via Sydenstricker Nobbe Partners, 3892 US Route 11, Cortland, NY 13045 (a duly licensed vendor of Deere & Company.); and

WHEREAS, the Town Board upon review of said contract has determined the same to have been let in accordance with the General Municipal Law §103 (16), commonly known as the "Piggybacking" exception; and

WHEREAS, the Town desires to sell the surplus Tractors so that the Town may acquire a new vehicle more suitable to the Town's needs; and

WHEREAS, the Town Board has determined such sale of surplus Tractors to be in the best interest of the Town of Dickinson;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Dickinson authorizes the surplus of the Town Tractors and the purchase of the John Deere 1023E Sub-Compact Utility Tractor in the amount of $16,347.88 from Sydenstricker Nobbe Partners, a duly licensed vendor of Deere &

Company, 2000 John Deere Run, Cary, NC, 27513-2789, utilizing Contract No. 082923-DAC as let by NJPA, currently known as Sourcewell; and be it further

RESOLVED, that the funds for such purchase be taken from ____ _____; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Offered by: D. Morabito

Seconded by: T. Burns

Roll Call:

Absent:1

Ayes: 4 Nays:0

Carried: Yes

DEPARTMENT REPORTS

- **Highway Department**

  - Commissioner Kie explained that there was an incident with a car leaving skid marks on the new pavement in front of the garage. The police have done a police report and spoke with the garage owner across the street and told him that the owner of the car lives in Endicott so the police will be in touch with the car owner and will give us the police report when completed.

  - A new security system is being installed, and the new company is doing a great job and are very good to work with.

  - Leaf pickup has started.

  - Linda Dr pavement project is completed, and Lawson Ct will be completed on Thursday.

- **Code Enforcement**

  - Officer Doyle commented that he met with the MS-4 for two hours going over the new document process. They are looking into where we are at with

all the information as to what was documented in the past and what needs to be documented currently to bring it all up to date.

- **Planning/Zoning**

  Planning – Meeting on October 26, 2026 @ 6:00
  Zoning – Meeting on November 16, 2026 @ 6:00

The meeting was adjourned on motion of Councilperson Morabito and seconded by Councilperson Burns at 6:34 PM.

Respectfully submitted,

Wendi Evans
Town Clerk